

NOUVELL DÉCOR LIMITED



GENERAL BUILDERS ~ INTERIOR AND EXTERIOR DECORATING CONTRACTORS

140 Wood Street
Chelmsford
CM2 8BN
TEL/FAX: 020 8559 2005
MOBILE: 07967 594797
EMAIL nouvelldecorltd@googlemail.com
WEB SITE: www.nouvelldécor.co.uk

To Whom it may concern,

We would like to inform you that the General Regulation of Data Protection (GDPR) came into effect on the 25th May 2018

At Nouvell Decor Ltd we like to ensure the privacy of your personal information.

Since the GDPR we have updated our Data Protection Policies and adopted the necessary technical measures to follow the confidential nature of your data. We would like to take this opportunity to advise our position with reference to your Data, how it is stored and how we use it.

Data we hold

Company/Client details such as name, address, phone numbers and email address. (Please note we do not hold any other data apart from this). We will never share our client's personal data with a third party unless required by law or in accordance with your specific instruction.

It is also our purpose to inform you how we collect our client's data. We collect information upon client requesting our services through our website, Telephone or email, it is necessary for us to collect client's personal information in order to provide a quotation or to arrange site visits on your request. Subsequently, it is stored and used with the aim of providing information related to your job, requirements and your interests.

Data retention

We will only retain your personal data for as long as is necessary to fulfill the purposes for which it is collected.

When assessing what retention period is appropriate for your personal data, we take into consideration:

- the requirements of our business and the services provided;
- any statutory or legal obligations;
- the purposes for which we originally collected the personal data;

Please do not hesitate to get in touch if you have any queries regarding the notice

Mark David Garnett

Director

Mobile: 07967594797

Tel/ Fax: 02085592005

[*www.nouvelldécor.co.uk](http://www.nouvelldécor.co.uk)